

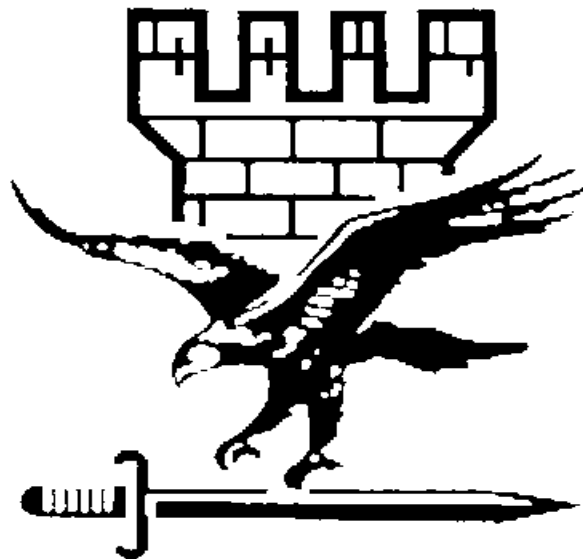


Carnarvon Golf Club Limited
ABN: 57 000 854 544

Carnarvon Golf Club 43rd Annual Report

Year ended 31st January, 2013 - for presentation at the
Annual General Meeting

Wednesday, 1st May, 2013 at 7.30pm



Carnarvon Golf Club Limited
ACN: 000 854 544
65-95 Nottinghill Road, Lidcombe NSW 2141
Telephone: (02) 9649 6255

www.carnarvongolf.com.au
email: info@carnarvongolf.com.au



Carnarvon Golf Club Limited
ABN: 57 000 854 544

OFFICE BEARERS 2012-2013

PATRON

George Middleton

PRESIDENT

John Honeybrook

VICE PRESIDENT

Nick Stoves

CAPTAIN

Chris Thomson

VICE CAPTAIN

John Lock

DIRECTORS

Gene Levette, Ron McKellar,
Barry Ryan, Stephen Fletcher,
Reg Armstrong.

LIFE MEMBERS

George Middleton
Lola Mitchell
Dudley Davies

GENERAL MANAGER

Owen Madden

GOLF COURSE MANAGER

Steven Jacobsen

AUDITORS

Mawby, Cowper, Meares & Co.

LADY MEMBERS OFFICE BEARERS 2012 – 2013

Patron:	Mrs. Betty Davies
President:	Mrs. Grace Bryce
Vice President:	Mrs. Catherine Tucker
Captain:	Mrs. Fay Butcher
Vice Captain:	Mrs. Margaret Chevell
Secretary:	Mrs. Barbara Lynch
Committee:	Mrs. Trish Chatfield, Mrs. Agnes Cho and Mrs. Christina Woo



Carnarvon Golf Club Limited
ABN: 57 000 854 544

MEMBERSHIP REPORT

As at 31st January, 2013

	<u>CATEGORY</u>	<u>2012-13</u>	<u>2011-12</u>	
MEMBERS:	Life	2	2	
	Full Playing	369	400	
	Restricted	-	-	
	Senior	147	142	
	Staff	2	1	
	Colt	4	1	
	Corporate	2	2	
	Country	19	17	
	Honorary Playing	4	4	
		Six Day	33	36
		Midweek	21	23
		Junior	8	12
	Cadet (U15)	9	10	
	Cadet (U18)	6	8	
LADIES:	Life	1	1	
	Full Playing	140	154	
	Restricted	-	-	
	Senior	27	29	
	Colt	1	-	
	Country	8	6	
		Junior	2	2
		Cadet (U15)	1	2
	Cadet (U18)	-	1	
<hr/> SUB-TOTAL		806	853	
<hr/> HONORARY SOCIAL		3	4	
<hr/> TOTAL		2469	2481	



Carnarvon Golf Club Limited
ABN: 57 000 854 544

**Carnarvon Golf Club Ltd (ABN 57 000 854 544)
Notice of Annual General Meeting**

Notice is hereby given that the 2013 Annual General Meeting of Carnarvon Golf Club Ltd (ABN 57 000 854 544) shall be held on Wednesday 1 May 2013 commencing at 7.30pm in the Club's premises at 65-95 Nottinghill Road, Lidcombe, NSW 2141

AGENDA

1. Confirmation of Minutes of the 42nd Annual General Meeting of members held on 18th April 2012
2. Consideration of the Annual Report of the Directors, Financial Statements, supportive accounts and Audit Report for the year ended 31st January 2013
3. To appoint auditors for the ensuing year
4. Election of Office Bearers
5. To consider Notice of Ordinary Resolutions, as further indicated
6. To consider Notice of Special Resolutions, as further indicated
7. General Business

NOMINATION FOR OFFICE BEARERS

Nominations for the positions of President, Vice President, Captain and six other Directors shall be made in writing on the prescribed form (available from the office), and signed by two Full Members of the Club. The nomination form must carry the Nominee's signed consent and be lodged with the General Manager initially, for the Returning Officer, "Club Elections", 10 Lugarno Place, OAK FLATS, NSW 2570.

Nominations will close at 6pm on Tuesday, 16th April, 2013



FIRST ORDINARY RESOLUTION: Directors' Benefits

The Club shall be entitled to budget, allocate and disburse such sums as may be considered reasonable expenditure for, to, or on behalf of Directors for their professional development, education, and the enhancement of their services to the Club.

Without limiting the generality of the expenditure and by way of guidance only, such expenditure should be directed to the following areas to a sum not exceeding \$15,000.

- (i) The reasonable costs of Directors attending the Registered Clubs Association (Clubs NSW) meetings and Annual General Meeting and the reasonable costs of Directors attending meetings of other Associations of which the Club is a member.
- (ii) The reasonable costs of Directors attending seminars, lectures, trade displays, organised study tours, fact finding tours, and other similar events as may be determined by the Board from time to time, provided however, that such expenditure shall not reflect the reimbursement of any expenses incurred by Directors during free time or extraneous activities at such fact finding tours.
- (iii) The reasonable costs of Directors attending other Clubs for the purpose of observing their facilities and methods of operation.
- (iv) The attendance of Directors at functions, with spouses or partners, where such attendances are required by the Club and such Directors and their spouses or partners are representing the Club.
- (v) The provision of Club uniforms as decided by the Board from time to time. Such uniforms shall at all times be in keeping with the image of the Club in the Community.
- (vi) The holding of an Annual Dinner for Directors, their spouses or partners and other such persons as deemed by the Board to be appropriate to the occasion.
- (vii) The provision of car parking spaces for 4 Directors, the President, the Captain, the General Manager, the Golf Professional, the Assistant Professional and the Patron.
- (viii) Reasonable light refreshments to be associated with each Board Meeting of the Club.
- (ix) The provision of a reserved golf booking time allocation for the President, Captain and Directors for each designated Club competition, when required.

The Members acknowledge that the benefits set out above are not available to Members generally, but only to those who are elected as Directors, the General Manager, and such other nominated Members as may be co-opted to be involved in such activities from time to time.



SECOND ORDINARY RESOLUTION: Benefits for other members as approved by the board of directors to a sum not exceeding \$20,000.

- (i) **Representative Teams:** Major Pennant, Eric Apperly Shield, Junior Pennant, Masters Pennant, Super Senior Pennant and Encourage Shield. The provision of team apparel, golf balls, and reasonable cost of meals and drinks for participating players and managers.
- (ii) **Major Pennant Team Only:** The provision of a bus for transportation of players and caddies when participating in tournaments and the reasonable cost of an end of season dinner for Major Pennant Team Members.
- (iii) **Lady Members:** The provision of the following:
 - Car parking spaces for the Ladies President, Ladies Captain, Ladies Honorary Secretary and one Ladies Committee.
 - Reasonable light refreshments to be associated with each monthly Ladies Committee meeting
 - Team Shirts and golf balls for Members of Representative teams.
 - Reasonable cost of luncheons for selected "Grade Days".
 - The reasonable cost of the Ladies Committee attending an Annual Dinner at the Club in appreciation for services rendered.
 - The provision of a reserved golf booking time allocation for the President, Captain and Committee members for each designated Ladies competition, when required.
- (iv) **Handicapped Drivers:** The provision of reserved parking spaces for approved handicapped certified vehicles.
- (v) **Volunteers:** At the Board's discretion the provision of reasonable gratuities for members who volunteer their services for the benefit of the Club, including but not restricted to the volunteer gardeners.

That pursuant to the Registered Clubs Act, the Members hereby approve and agree to the classes of Members as outlined above, during the twelve (12) months period preceding the 2013 Annual General Meeting, receiving the nominated benefits and the Members further acknowledge that the benefits outlined are not available to Members generally, but only to those Members who are in the specific class of Members to which the benefits apply.



Carnarvon Golf Club Limited
ABN: 57 000 854 544

FIRST SPECIAL RESOLUTION- Adoption of a new Constitution for the Club

That the Constitution of Carnarvon Golf Club Limited (“the Club”) in the form presented to the meeting (and having previously been made available to members on the Club’s notice board, web-site and on request) be adopted as the Constitution of the Club in substitution for and to the exclusion of the existing Constitution of the Club.

Notes to members on the Special Resolution

1. The Special Resolution is to adopt a new Constitution for the Club to replace the existing Constitution of the Club. Please refer to the Explanatory Memorandum which accompanies this notice as it sets out a summary and the effect of the proposed Constitution and the reasons why it is proposed by the Board. A copy of the proposed Constitution has been placed on the Club’s Notice Board and web-site since 7th March 2013.
2. If members want copies of the proposed new Constitution and/or the existing Constitution, they can be obtained from the Club’s web-site or Club office. A copy of the proposed Constitution and a copy of the existing Constitution are also on display on the Club Notice Board.
3. To be passed a Special Resolution must receive votes from not less than three quarters of those members who being eligible to do so vote in person on the Special Resolution at the meeting. Under the *Registered Clubs Act* members who are employees of the Club are not entitled to vote. Proxy voting is prohibited by the *Registered Clubs Act*.
4. Amendments (other than minor typographical corrections which do not alter the substance or effect of the Special Resolution or the proposed new Constitution) will not be permitted from the floor of the meeting.
5. The Board of the Club recommends to members to vote in favour of adopting the new Constitution.

REQUEST OF THE BOARD

Where members have questions related to the financial accounts it is requested they be submitted in writing seven days prior to the AGM in order to provide comprehensive answers.

Dated: 2 April 2013

Owen Madden
General Manager
By direction of the Board



Carnarvon Golf Club Limited
ABN: 57 000 854 544

PRESIDENT'S REPORT

It gives me great pleasure to present the Carnarvon Golf Club 43rd Annual Report and Financial Statement for the year ending 31st January 2013 on behalf of the Board of Directors.

The past year has been a year of consolidation after two hard years of loss followed by a profit of \$442,431. After the sale of the poker machines was taken into account the real profit was \$42,431, as \$400,000 was used to repay the loan for the clubhouse." We had a very good this year realising a net profit of \$76,326. The Board sets a budget forecast each year including a monthly projection of a profit or a loss for the month as the case may be. The year 2012/13 had budget forecasts of a loss occurring in six of the twelve monthly periods yet actual trading showed a loss in only four of the twelve months. This is a very good result considering problems of rising utility costs and a downward turn in patronage for most clubs in the Sydney area. There is not a week that goes by where at least one licensed club is looking for amalgamation in the Clubs NSW newsletters. Carnarvon is in a very good financial position with no major debt and showing a net profit for the last two years.

At the last Annual General Meeting I gave a commitment to rewrite the Carnarvon Constitution and bring it up to date with current legislation and to eliminate any gender discrimination. I am pleased to report that after some hard work by the constitution committee, some very good clerical and administration work by Barry Ryan, input from Members and some hard yards by the Board we will present a new Constitution to the members for approval at the Annual General Meeting on 1st May 2013. There were two separate meetings held in February and in March to iron out any issues that may have posed a problem in enabling the document to be passed in its' entirety and the Board is confident that the membership will agree and pass the new Constitution.

Our clubhouse is 14 years old this year and has undergone some minor cosmetic changes in the last twelve months with a redesigned stainless steel servery in the bistro and a new coat of paint to brighten up the interior of the function room and members areas. The Board has dedicated some funds to cover pending clubhouse repairs and maintenance that have for some time needed attention. The roof of the clubhouse for instance, has never had the capacity to take away the water directed to the downpipes, so we have approved replacement of the downpipes with much larger capacity piping to cope with a heavy deluge. In addition a structured maintenance and replacement programme is being developed to allow provision for wear and tear on essential items such as air-conditioning, hot water services and other foreseeable equipment breakdowns.

I thank the outgoing Board, Vice President Nick Stoves, Captain Chris Thomson, Vice-Captain John Lock, Chairman of Finance Barry Ryan, Directors Reg Armstrong, Steve Fletcher, Gene Levette and Ron McKellar for their input, opinions and decision making ability. The Board has guided the club to another year with a net profit and their efforts were much appreciated

Carnarvon has some very loyal sponsors and I take this opportunity to thank them for their continued support. Our major sponsors are Parmalat who sponsor both days of the Christmas Ambrose; Schweppes; H. Ramsay Surveyors; Ace Plumbing; Superb Electronics; Kwik Kopy printing; Birrong Hardware, Carnarvon Bridge Club and Arjan Motors. In addition Starr Partners sponsor the Carnarvon Veterans and I thank them.

Carnarvon has a very dedicated and hard-working band of workers that look after the gardens around the course to lighten the load of our greens staff. I thank the members of this group, Mick Brooks, Reg Savage, Brian Jones, Gary Sidney and Terry Dolan who are led by Phil McKinnon, well done workerbees.



Carnarvon Golf Club Limited
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Carnarvon golf course has been well presented all year round despite some harsh weather conditions and is a credit to the course superintendent Steve Jacobsen and his staff, Shay, Dale, Andrew, Sam, Josh, Nathan, Michael and Craig. It is a hard job to keep the course in such a well maintained condition and members should appreciate the effort of those on the greens staff.

In our Pro-shop we have a very capable and friendly team led by Michael Callaby and his staff of Alex, new appointee Gerry and Scott (who sadly moved to Liverpool some months back). I have heard said by visiting golfers that our pro-shop is one of the most accommodating and friendly that they have been in. This is surely one of the best compliments to hear from members of other golf clubs. Well done Michael and your staff.

Our General Manager Owen Madden has once again done a fine job of managing the staff and administration of the Club keeping the overheads to a minimum. I thank Owen for his sustained effort in the overall management of the club. Owen was supported in results by the administration staff of David, Kathy and Ruth who are ever available to assist wayward questions and requests from members, myself and the Board members. Functions provide a very good income stream for the Club and Heidi Manson does a great job looking after these events. The Club bistro provides members and guests with fine foods for in-house dining and functions. Until recently the bistro was managed by head chef James Wolter who has chosen to move on to another field prior to eventual retirement. I thank James for his dedication and service to the Club over the last ten years, it was very much appreciated. I thank the bar and catering staff for their continued friendly service to the members and guests for without those hard working people the clubhouse would not function.

I thank the Carnarvon ladies committee for looking after our female members' competitions, grade teams and keeping the ladies of the club happy. The Board does realise and appreciate that Carnarvon has close to 200 female members, far more than most metropolitan golf clubs.

Congratulations to all club championship winners and to those who won major events in 2012. To the families of those members who passed on this year I offer my sincere condolences and to those members who are not in the best health I wish them a speedy recovery.

Carnarvon members I thank you for the privilege of being President of a great golf club and being a Board member for the past 14 years. I wish the incoming Board well in running the club for the next twelve months.

John Honeybrook
President



Carnarvon Golf Club Limited
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FINANCE DIRECTOR'S REPORT

On behalf of the Board of Directors I am happy to report an operating profit of \$76,326 for the financial year ending 31st January, 2013. This is a pleasing result considering the difficulties being experienced by the Club industry generally and golf clubs in particular. Carnarvon cannot and will not attempt to match the cut price deals being offered by some clubs in an attempt to attract custom. We have finished the year with no debts other than the hire purchase arrangements entered into for some equipment and poker machine purchases.

Trading Results

Subscriptions showed a slight increase on the previous year but were slightly below estimates. This a little disappointing considering the excellent value attached to Carnarvon membership. As mentioned in last year's Annual Report due to an oversupply of golf clubs, competition for membership is intense.

Bar trading returned better figures than the previous year mainly due to reduced overheads as a result of rostering improvements and oversight by our General Manager, Owen Madden.

While catering (bistro, functions and half way house) showed a net profit of \$22,714 this figure was \$37,658 less than the previous year. This is attributed to a corresponding increase in the cost of goods sold reflecting an increase in food prices generally and a reduction in the number and value of functions.

Poker machine trading was particularly pleasing as the result was earned on 31 machines instead of 40 machines from the previous year. The net profit was an increase of \$13,447 on the previous year. This could be attributed to an improved layout of the poker machine area coupled with the installation of a new link and the replacement of some older machines.

Competition fees, visitors fees and buggy hire were each slightly higher than the previous year although all were below budget expectations. Anecdotal evidence suggests that some members prefer social play to competition golf.

Overheads

The total overheads came in at \$70,536 under budget due mainly to the efforts of Owen Madden (General Manager) and Steve Jacobsen (Course Superintendent) together with oversight from the whole Board.



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Capital Expenditure

Capital expenditure approved by the Board during the year was \$252,546 as follows:-

COURSE

Concrete Pathways	20,419
Triplex Mower	27,949
Out-front Mower	25,200
2 X Utility Vehicle	23,650
Bunker Rake	19,900
Pump, Motor, Control Panel and Cabinet	31,472
Internet Link	5,139
Irrigation Panel and Cabinet	4,660
Sweep & Fill	7,125
Fencing	7,455
Miscellaneous	<u>2,951</u>
	<u>175,920</u>

CLUBHOUSE

Poker Machines and Upgrades	58,100
Stainless Steel Shelving	4,000
Computer Hardware & Software	3,658
Coffee Machine	2,818
TV	2,425
Electrical Cabling	1,445
Meat Slicer	1,650
Mini Boiler Unit	1,154
Underbench Fridge	915
Miscellaneous	<u>461</u>
	<u>76,626</u>
	<u>252,546</u>

LOANS

The balance of loans as at 31st January, 2013 was \$214,181:-

NAB Building Loan	-
NAB Flexible Facility	-
Capital Purchasing & Leasing	<u>214,181</u>
	<u>214,181</u>



CASH FLOW

Cash increased \$8,916 to a closing cash balance of \$238,007 as at 31st January, 2013. The cash increase was made up of:-

Net Profit	76,326
Depreciation	309,714
New Commercial Loans	186,327
Repayment of Loans	(313,775)
Capital Expenditures (net of disposal)	(244,937)
Increase in Working Capital	<u>(4,739)</u>
Surplus cash generated for the year	8,916
Cash at beginning of Financial Year	<u>229,091</u>
Cash at end of financial year	<u>238,007</u>

The Club has maintained its healthy position flowing on from the sale of nine poker machine entitlements at the end of the previous financial year and there is no reason to doubt that this state of affairs will not continue. We do, however, have to be prepared for increased expenditure on clubhouse renovations and refurbishings as this area had been put on hold while we had a building loan hanging over our heads. Replacements of sections of perimeter fencing can also be anticipated due to the age of the present fences. The present flexible loan facility should continue to be available at least for a safety net.

I have to thank the Owen Madden and his office staff for their assistance and advice, John Honeybrook for his leadership and example and my fellow Directors for their contributions during budget discussions.

Barry Ryan
Chairman.....Finance Committee



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CAPTAIN'S REPORT

Another year has passed and once again finances have prevented any major projects being able to take place (e.g. no new greens). It is hoped with an improved financial situation it will enable at least one new green to be constructed within the next year. The golf course for a golf club is our most important function and we continue to keep a high standard of maintenance although the weather does play a big part in making this possible. Although there was one expensive item which was the pump for the 8th dam. This was a prolonged drama during the hottest and driest part of the year taking approximately 3 months to complete. During this time the course suffered greatly and it was a relief when it was finally working again when the inevitable happened- we had record rain.

The course superintendent, Steve Jacobsen and his staff have to be congratulated for their tireless work in the day to day requirements of the golf course.

To the members who volunteer their time and services on the course gardens and surrounds, 'thank you' as this allows the course staff the time to concentrate on other course works.

My thanks to John Lock for his continued support to me throughout the past year and also for his management and input to all representative teams. To my fellow directors, thank you for your support and assistance throughout the year.

I would like to thank all the office staff and especially Ruth McKinnon for her continued support throughout the year with all matters of golf. To Heidi and the Catering and Bar staff for their service whenever visiting teams come to Carnarvon for pennant matches and special events.

My thanks to Mike Callaby for his efforts in the past year and also to Alex Wiffin for his support in running The Junior Clinic. Any young person, Boy or Girl is welcome to take part in this program. Welcome to Gerry Hyde, the new addition to the Pro Shop staff. No doubt he will be a good acquisition to Mike's staff.

To the members who have represented Carnarvon in the Pennant Teams, thank you for making yourselves available and also to their caddies and the members who went to the games to give their support, thank you to all.

To the Ladies committee, thanks for your support in the programming of events for the benefit of Carnarvon.

Finally to all our members who are unable to play golf due to illness or injury I hope you will be back playing golf very soon.

Chris Thomson - Captain



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VETERAN MEMBER'S REPORT

The Veterans' Golf Club is open to Carnarvon Golf Club members who are 55 years and older, have an official handicap, and wish to play 11 holes of golf on Thursday morning. The tee is open from 0700am to 0830am unless we are notified of any one off corporate arrangements. Members should report to the Club Professional between the above hours and pay \$8-00 entry fee and after which the rules of golf apply.

We would like to thank Michael Callaby and his staff for their support and the work completed each Thursday in maintaining our handicap system and starting the members.

Thank you Michael also for your financial support in assisting us to maintain the Fred Cherry Award.

The Annual General Meeting was held on 9th August 2012 and the following office bearers were elected:

President/Treasurer	Keith Speer
Captain	Roy Dockery
Vice-Captain	Graham Stepto

We have lost a few of our stalwart members during the year due to bad health and wish all our members who are unwell at the present time a speedy recovery.

The Fred Cherry Memorial Award continues to be run on game days where each players' card is numbered and goes into a draw which has a prize of \$20-00 jackpotting each week if unclaimed.

Our Christmas in July and Christmas functions were well patronised and enjoyed by attendees. We wish to thank the staff of our parent Club, the Committee and catering operations for making these functions so successful. We also thank Steve Jacobsen, the course superintendent, and his staff for providing us with a great course.

The Veterans' Golf Club is an integral part of Carnarvon Golf Club with 35 to 60 members hitting off each week, barring rainy days. We look forward to new members who we can assure will enjoy the golf club and the camaraderie.

Members enjoy their friendships with light refreshments after the game and before presentation of prizes and awards.

The following is a summary of some of the statistics created by the Veterans' Club:
We played 2119 games during the year (not as many days washed out)

Game fees paid		\$16,952
Golf Balls won	1,280	\$ 3,840
Statistics Continued		
Bottles of wine won	264	\$3,828
Vouchers purchased from the club	440	\$4,400
Vouchers purchased For Fred Cherry Memorial Award	44	\$ 880

We especially thank Michael Callaby and Carnarvon Golf Club for their generous support.



Carnarvon Golf Club Limited
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SPONSORSHIP

We wish to thank Dean Olsen, Owner Principal, of real estate agency Starr Partnership of Auburn for the wonderful sponsorship provided to the Veterans' Club weekly.

CHAMPIONSHIPS

The Veterans donate the trophies for the Veterans Championship, whilst the main trophy is donated by the family of the late Bob Ridge, who was one of our members, and last year won by Frank O'Young. We also provide trophies for the Pegg-Lakeman Shield and the Jack Haliburton Cup.

The Len Plummer Memorial Trophy, played over two weeks, was won by Brian Walton. Congratulations Brian. This trophy is kindly donated by the family of the late Len Plummer.

In closing I would like to thank Carnarvon Golf Club for their continued support and congratulate them on the standards set in the Club House and on the course. We thank Owen Madden, the General Manager of Carnarvon Golf Club and all his staff for their great contribution to our enjoyment of the Thursday Vets' competition. I would like to thank the Veteran Members for their support and friendship during our competition days and look forward to their continued membership.

To our Vet Members who are unwell, we wish you a speedy recovery and hope to see you on the course or in the Club House in the not too distant future.

Keith Speer
President – Veteran Members



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GENERAL MANAGER'S REPORT

In today's harsh economic climate it is pleasing to see that the Club has been able to record an operating profit of \$76,326 for the year ended 31st January 2013. I will leave further comment on the Club's financial results to be covered in the Chairman of Finance's Report.

Over that past year, the Club has been reviewing many aspects of the Club's business costs, in particular, energy consumption and researching ways of creating a more efficient system for our lighting and HVAC systems (heating, venting and air-conditioning). It should be no secret to members that our power consumption costs account for a large portion of the Club's annual expenses, a cost that will continue to rise exponentially.

I attended a ClubsNSW sponsored *Energy Efficiency Information Day* at Castle Hill RSL Club, which had presentations from companies that specialize in creating energy efficiency for business, particularly with their lighting, heating and air-conditioning reviews. The good news is that in many instances, government grants will be available to fund or co-fund suitable projects. Recently, we have arranged to install energy efficient lighting within the club at no cost which promises to create substantial electricity savings. Additionally, we are also investigating the possibility of gaining a grant to reimburse the Club for the new Variable Speed Drive (purchase price of \$7,800) that controls the 8th dam pump and initial indications are that we will recoup a substantial amount of the cost.

Over the past 6 months, the Club has also investigated the possibility of installing a solar power system on the Club-house roof. After a detailed presentation by a ClubsNSW recommended supplier, the substantial cost of installing the system seemed to outweigh the benefits created by solar generation in the medium term. Consequently, a solar power generation system for the club is now on hold.

Moving forward, the Club is in the process of creating a strategic replacement plan for our HVAC systems to make the most of not only power savings created by better technology but also to utilize as far as possible any grants available to install greener HVAC systems at the Club. Changes to the cost of refrigerant gases (in some cases refrigerant and cooling gas prices have increased by over 400%) means that in certain circumstances it will be less expensive to install complete new systems than to maintain current systems and service with expensive gases.

The aim is to ensure that future capital expenditure on energy consumption, HVAC replacement/ repairs and operational expenditure is well controlled and effectively managed, by means of an Energy Master Plan.

Members will also have noticed that some maintenance has occurred around the club including the painting of the Function Room; painting of the dividing doors; new pressed metal fence at the entrance to the car-park and other fencing along Nottingham Road and the installation of higher capacity gutter/drainage system for the outside of the club-house. Currently the Club is looking at options for the re-painting of the bistro and main bar/gaming area of the club.

Over the past year, the club has hosted 305 functions, including 8 weddings, 21 corporate golf days, 82 wakes, 41 conferences and 153 other events. The Club has been extremely pro-active in promoting the benefits of our club function facilities over the past year. Personal visits to local business, nursing homes and local schools have produced varying results. Over the year the Club ran promotions at local wedding houses and jewellery shops but unfortunately this activity did not result in any appreciable long term business. Heidi also attended the Australian Bridal Expo at Sydney Olympic Park in August which had good results.



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Once again in 2013 we will be actively promoting the Club's function rooms to funeral homes and bridal shops by distributing our club promotional brochures and flyers to these businesses. We will also be following up corporate golf events held in 2011 and 2012 by contacting them again to promote the benefits of holding their corporate golf day again at Carnarvon Golf Club.

Staff, I believe can make or break a Club and I am very fortunate to have the support of some very capable people here at Carnarvon. I'd like to offer a big thank you to Ruth our Golf Administration expert for all her efforts over the year and also to David, always a guru with accounts, budgeting and forecasting. Kathy has always been on-hand to assist in both administration and operations whenever required...many thanks for a great job done. Heidi continues to offer great support in driving our function trade and being on-hand to ensure all goes to plan... well done Heidi!

As always, our club operations staff has done a great job over the year. Thank you to Sam, Anna and their staff.

Thank you also to Steve and his crew for their continued efforts in keeping the greens, green. Let's face it, at times it has not been easy.

Over the past year we have had a few new additions to our staff members. I 'd like to wish them all the best in their future service to Carnarvon Golf Club...welcome to Malcolm, Talor and the 'new' James in the Kitchen. By now you are no doubt aware that after 13 years of faithful service here at the Club, long-term Club chef James Wolter has hung up his cooking utensils and moved on and we wish him all the best in his future endeavours. New faces in the bar and bistro include Chrissie, Ryan, Cameron, Lorraine, Edward and Emily- I wish them all the best while here at Carnarvon.

Mike Callaby and Alex Wiffin in the Pro-Shop have as always been a great help and provided an invaluable service to the Club- many thanks. Best wishes also to Scott in his new role and a welcome on-board to Gerry.

To the Board of Directors and President John Honeybrook, I extend my appreciation for your support and for providing constructive policies and guidance over the past year.

I wish all our members the very best for the coming year and once again encourage them to support their club wherever possible. A special thank you to those members unfortunate enough to have persevered and played golf with me over the year, especially my long-suffering golf partners in the Vets. Their assistance in the search for my errant balls has been invaluable, as has their advice on the benefits of an amber one before golf to loosen up the swing.

In conclusion, please note that the Club's preferred communication tools are emails. All members will need to ensure that their club records are always up-to-date in order to be kept advised of club activities.

Cheers.

Owen Madden
Dip. Mk. Mgmt.MBA(SGSM).ACCM.
General Manager



Carnarvon Golf Club Limited
ABN: 57 000 854 544

LADIES PRESIDENTS REPORT

The Lady Members of Carnarvon Golf Club could see a change within the Club if the proposed new Constitution is passed at the AGM in May.

The new proposed Constitution is a step in the right direction for everyone in the Club as being equal. Therefore, we may yet see a Lady Member being voted onto the Board!

I hope to see a greater number of Ladies present at the AGM to listen and see the vote result on the new proposed Constitution.

We have had a good year with our Wednesday's competitions, fielding 80-90 players each week. We are the envy of a lot of Clubs within the district.

During the past year we have lost (as players) quite a few of our Mature Ladies. Most have stayed as Social Members, so they are still among us.

It was a tremendous exhibition of talent from the Korean Dancers who entertained us at the President's Dinner in December. Their National Dance with Fans was very colourful and the Gangnam-type Dancing brought everyone to their feet.

On behalf of the Ladies, might I thank the catering staff for their help and fantastic food on Wednesdays as well as the hosting days for Grade and Pennant matches.

We cannot overlook Mike and Alex, including now Gerry, for the work involved in getting Wednesdays started.

To Steve and his merry ground staff a thank you for the condition of the Course for our competitions.

Last, but not least, to my Ladies Committee who give lots of time and effort to the running of the Ladies competitions – a great big "Thank You".

Together, all in all, working with the Club Board I think that we will have a happy and united Club.

Grace Bryce
Lady President



Carnarvon Golf Club Limited
ABN: 57 000 854 544

NOTICE OF LADIES ANNUAL MEETING

Notice is hereby given that the 85th Annual General Meeting of the Carnarvon Ladies will be held at the Club House on Wednesday 8th May, 2013 at 1.00 pm.

BUSINESS

1. To confirm the Minutes of the 84th Annual Meeting.
2. To receive, and if thought fit, adopt the President's report.
3. Election of Office Bearers for the ensuing year.
4. Election of Carnarvon Veterans Delegate.
5. Notices of Motion. (Must be received by the secretary 28 days before Annual Meeting)
6. Charity for 2013-14
7. General Business.

NOMINATION FOR OFFICE BEARERS

Nomination for the election of President, a Vice President, Captain, Vice-Captain, Secretary and two General Committee shall be made in writing
(*nomination forms available from Committee or office*).

Nominations to be returned to the Secretary.

NOMINATIONS WILL CLOSE AT 4.00 PM ON WEDNESDAY 17TH APRIL 2013.

If voting for the above positions is necessary this will take place by secret ballot at the club on Wednesday 8th May 2013.



Carnarvon Golf Club Limited
ABN: 57 000 854 544

DIRECTORS' REPORT

for the year ended 31st January, 2013

- (1) Your Directors submit their report on the Financial Statements of the Company for the financial year ended 31st January, 2013.
- (2) The names of the Directors in office during the period of this report are as follows :

<u>NAME</u>	<u>Qualifications and Responsibilities</u>		<u>Directors Meetings</u>	
			<u>Held</u>	<u>Attended</u>
John A. HONEYBROOK (Retired) Member 22 years	President Vice President Director Committee Member: Finance, Greens and Match	2 years 3 years 14 years	24	23
Nicholas J. STOVES (Retired) Member 36 years	Vice President Director Past President Past Director Committee Member: Finance, Greens and Match	2 years 10 years 3 years 3 years	24	21
Christopher F. THOMSON (Electrical Contractor) Member 31 years	Captain Director Chairman Greens Committee Member: Finance and Match	5 years 18 years	24	23
John T. LOCK (Consultant) Member 33 years	Director Vice Captain Chairman Match Committee Member: Finance and Greens	8 years	24	22
Barry J. RYAN (Retired) Member 35 years	Director Chairman Finance Past Vice President Past Director Committee Member: Greens and Match	2 years 3 years 10 years	24	24
Gene K. LEVETTE (Consultant) Member 23 years	Director Committee Member: Finance, Greens and Match	12 years	24	20
Ron D. MCKELLAR (Financial Controller) Member 27 years	Director Past Director Committee Member: Finance, Greens and Match	3 years 3 years	24	22
Stephen FLETCHER (Retired) Member 26 years	Director Committee Member: Finance, Greens and Match	3 years	24	24
Reginald C. ARMSTRONG (Company Director) Member 23 years	Director Committee Member: Finance, Greens and Match	2 years	24	20



Carnarvon Golf Club Limited
ABN: 57 000 854 544

- (3) The principal activities of the company in the course of the financial year were the conduct, support and promotion of golf and the conduct of a Licensed Club at Lidcombe.
- (4) During the financial year there were no significant changes in the nature of the Company's activities.
- (5) **The net amount of the profit of the Company for the financial year after abnormal items was \$76,326**
- (6) No Income Tax has been charged thereon (**refer Note 1(d) to the accounts**).
- (7) Since the end of the previous financial year, no amount has been paid or declared by way of dividend and the Directors do not recommend that any dividend be paid. Dividends to Members are not permitted by the Memorandum and Articles of Association.
- (8) During the financial year there were no significant changes in the state of affairs of the company.
- (9) A review of the operations of the Company are covered by the reports of the President, Captain, Chairman of Finance and General Manager and these should be read in conjunction with this report.
- (10) No matter or circumstance has arisen since the end of the financial year that has significantly affected, or may significantly affect, the operations of the Company, the results of those operations or the state of affairs of the Company in subsequent financial years.
- (11) All Directors of the Company are non-executive. Since the end of the previous financial year, no Director has received, or become entitled to receive, a benefit (other than a benefit included in the aggregate amount of emoluments received or due and receivable by Directors shown in the accounts or the fixed salary of a full time employee of the Company) by reason of a contract made by the Company with the Directors or with a firm of which he is a member, or with a company, in which he has a substantial financial interest.
- (12) The Auditor's Independence Declaration for the year ended 31 January, 2013 has been received and can be found on page 23.

Signed in accordance with a Resolution of the Directors.

J. Honeybrook
Director

B.J. Ryan
Director

Dated 2nd April 2013 at Lidcombe, NSW



Carnarvon Golf Club Limited
ABN: 57 000 854 544

DIRECTORS' DECLARATION

In accordance with a resolution of the directors of Carnarvon Golf Club Limited, the directors of the company declare that:

1. The financial statements and notes, as set out on pages 26 to 40 are in accordance with the Corporations Act 2001 and:
 - (a) comply with Australian Accounting Standards-Reduced Disclosure Requirements and
 - (b) give a true and fair view of the financial position of the company as at 31st January, 2013 and of its performance for the year ended on that date.
2. In the Directors opinion there are reasonable grounds to believe the Company will be able to pay it's debts as and when they become due and payable.

J. Honeybrook
Director

B.J. Ryan
Director

Dated 2nd April 2013 at Lidcombe, NSW



Carnarvon Golf Club Limited
ABN: 57 000 854 544

AUDITOR'S INDEPENDENCE DECLARATION

UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE DIRECTORS OF CARNARVON GOLF CLUB LIMITED

I declare that, to the best of my knowledge and belief, during the year ended
31 January 2013 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit, and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

MAWBY COWPER MEARES & CO

Chartered Accountants

Stuart D. Meares

Partner

Dated this 2nd day of April 2013



Carnarvon Golf Club Limited
ABN: 57 000 854 544

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF CANARVON GOLF CLUB LIMITED

Report on the Financial Report

We have audited the accompanying financial report of **Carnarvon Golf Club** Limited which comprises the statement of financial position as at 31 January 2013, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards-Reduced Disclosure Requirements and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Carnarvon Golf Club Limited
ABN: 57 000 854 544

INDEPENDENT AUDIT REPORT (continued)

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of Carnarvon Golf Club Limited, would be in the same terms if given to the directors as at the time of this auditor's report.

Opinion

In our opinion, the financial report of **Carnarvon Golf Club** Limited is in accordance with the *Corporations Act 2001*, including:

- a. Giving a true and fair view of the company's financial position as at 31 January 2013 and of its performance for the year ended on that date; and
- b. Complying with Australian Accounting Standards- Reduced Disclosure Requirements and the Corporations Regulations 2001.

MAWBY COWPER MEARES & CO
Chartered Accountants

Stuart D. Meares

Partner

Dated this 2nd day of April 2013



Carnarvon Golf Club Limited
ABN: 57 000 854 544

STATEMENT OF COMPREHENSIVE INCOME For the year ended 31st January, 2013

	Note	2013 \$	2012 \$
Sales	2	1,508,658	1,470,983
Cost of Sales	3	<u>(568,094)</u>	<u>(525,622)</u>
GROSS PROFIT		940,564	945,361
Other Revenue	2	2,398,840	2,359,236
Other Income	2	71,048	438,990
Administration Expenses		(1,172,438)	(1,117,863)
Golf Course Expenses		(1,142,021)	(1,167,643)
Trading Expenses		<u>(1,019,667)</u>	<u>(1,015,650)</u>
PROFIT / (LOSS) BEFORE INCOME TAX		76,326	442,431
Income Tax Expense	1	-	-
PROFIT / (LOSS) FOR THE YEAR	3	<u>76,326</u>	<u>442,431</u>
OTHER COMPREHENSIVE INCOME FOR THE YEAR, NET OF TAX		-	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		<u>76,326</u>	<u>442,431</u>
PROFIT ATTRIBUTABLE TO MEMBERS OF THE ENTITY		<u>76,326</u>	<u>442,431</u>
TOTAL COMPREHENSIVE INCOME ATTRIBUTABLE TO MEMBERS OF THE ENTITY		<u>76,326</u>	<u>442,431</u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

STATEMENT OF FINANCIAL POSITION
For the year ended 31st January, 2013

	Note	2013 \$	2012 \$
CURRENT ASSETS			
Cash	4	238,007	229,091
Trade and Other Receivables	5	19,288	28,959
Inventories	6	45,772	51,811
Other	7	136,398	96,957
Total Current Assets		<u>439,465</u>	<u>406,818</u>
NON CURRENT ASSETS			
Property, Plant & Equipment	8	<u>4,144,383</u>	<u>4,209,160</u>
Total Non Current Assets		<u>4,144,383</u>	<u>4,209,160</u>
TOTAL ASSETS		<u>4,583,848</u>	<u>4,615,978</u>
CURRENT LIABILITIES			
Trade and Other Payables	9	293,916	266,552
Borrowings	10	88,482	253,682
Provisions	11	219,167	215,005
Other	12	632,736	645,270
Total Current Liabilities		<u>1,234,301</u>	<u>1,380,509</u>
NON CURRENT LIABILITIES			
Borrowings	10	<u>125,699</u>	<u>87,947</u>
Total Non Current Liabilities		<u>125,699</u>	<u>87,947</u>
TOTAL LIABILITIES		<u>1,360,000</u>	<u>1,468,456</u>
NET ASSETS		<u>3,223,848</u>	<u>3,147,522</u>
MEMBERS' FUNDS			
Accumulated Funds		<u>3,223,848</u>	<u>3,147,522</u>
TOTAL MEMBERS' FUNDS		<u>3,223,848</u>	<u>3,147,522</u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

STATEMENT OF CHANGES IN EQUITY
for the year ended 31st JANUARY, 2013

	Retained Earnings \$	Total \$
BALANCE AT 1 FEBRUARY 2011	<u>2,705,091</u>	<u>2,705,091</u>
Comprehensive Income		
Profit attributable to members	442,431	442,431
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	<u>442,431</u>	<u>442,431</u>
BALANCE AT 31 JANUARY 2012	3,147,522	3,147,522
Comprehensive Income		
Profit Attributable to members	76,326	76,326
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	<u>76,326</u>	<u>76,326</u>
BALANCE AT 31 JANUARY 2013	<u><u>3,223,848</u></u>	<u><u>3,223,848</u></u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

STATEMENT OF CASH FLOWS for the year ended 31st JANUARY, 2013

	Note	2013 \$	2012 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts in the course of operations		3,108,627	3,438,852
Cash payments in the course of operations		(3,598,729)	(3,462,486)
Interest received		13,121	6,467
Subscriptions & joining fees		861,061	846,139
Net cash provided by operating activities	15	<u>384,080</u>	<u>828,972</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for property, plant & equipment		(82,662)	(84,974)
Proceeds from disposal of fixed assets		21,273	24,923
Net cash used in investing activities		<u>(61,389)</u>	<u>(60,051)</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Net Increase in other borrowings		312,500	312,500
Repayment of borrowings		(626,275)	(1,070,665)
Net cash provided from/(used in) financing activities		<u>(313,775)</u>	<u>(758,165)</u>
Net increase/(decrease) in cash held		8,916	10,756
Cash at the beginning of the Financial Year		<u>229,091</u>	<u>218,335</u>
CASH AT THE END OF THE FINANCIAL YEAR	4	<u><u>238,007</u></u>	<u><u>229,091</u></u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS For the year ended 31st January, 2013

Note:

The financial statements cover Carnarvon Golf Club Limited as an individual entity, incorporated and domiciled in Australia. Carnarvon Golf Club Limited is a company limited by guarantee.

1: Summary of Significant Accounting Policies

Basis of Preparation

Carnarvon Golf Club Limited has elected to early adopt the Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Account Standards (including Australian Accounting Interpretations) and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The financial statements were authorised for issue by the directors of company

Accounting Policies

(a) Revenue

Revenue from the rendering of a service is recognized upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

(b) Property, Plant & Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less where applicable, accumulated depreciation and any impairment losses.

(c) Inventories

Inventories are measured at the lower of cost and current replacement cost.

(d) Income Tax

The Club is considered to be exempt from Income Tax under Section 50-45 of the Income Tax Assessment Act 1997, being an organisation, not carried on for the purpose of profit or gain to its individual members, and which was established for the promotion and playing of a sporting activity in which humans are sole participants. Accordingly, no account for Income Tax has been included in this Financial Report.



(e) Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(g) Segment Information

The Company operated solely in Australia, and its principal activities are the conduct, support and promotion of golf.

(h) Reference to Core and Non-Core Assets

The Registered Clubs Amendment Regulation 2007 requires that Clubs report to their members which property are considered core and non-core.

Core property of a registered club means any real property owned or occupied by the club that comprises:

- a) The defined premises of the club, or
- b) Any facility provided by the club for the use of its members and their guests.

Core Property Detailed:

Lots 1-3, DP 4223 Nottinghill Road, Lidcombe. NSW 2141

Reserve Trust Number D50007, Nottinghill Road, Lidcombe NSW 2141

(i) Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Contributions are made by the entity to an employee superannuation fund and are charged as expenses when incurred.

(j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

(k) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.



Carnarvon Golf Club Limited
ABN: 57 000 854 544

**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

2. REVENUE AND OTHER INCOME

	2013	2012
	\$	\$
REVENUE		
SALES REVENUE		
Sales of Goods	1,508,658	1,470,983
OTHER REVENUE		
Subscriptions & Joining Fees	862,350	843,770
Competition Fees	467,904	449,930
Visitors Green Fees	264,099	258,128
Motorised Cart Hire Fees	114,673	113,486
Keno Commission Received	19,530	18,595
TAB Commission Received	2,104	-
Raffles Tickets Sales	54,633	54,682
Poker Machine Revenue	613,547	620,645
TOTAL OTHER REVENUE	<u>2,398,840</u>	<u>2,359,236</u>
TOTAL REVENUE	<u>3,907,498</u>	<u>3,830,219</u>
OTHER INCOME		
Promotion & Sponsorship	9,564	4,363
Interest Received	13,121	6,467
Other	48,363	428,160
TOTAL OTHER INCOME	<u>71,048</u>	<u>438,990</u>
TOTAL REVENUE & OTHER INCOME	<u><u>3,978,546</u></u>	<u><u>4,269,209</u></u>



**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

3. PROFIT FOR THE YEAR

Profit / (Loss) for the year from continuing operations includes the following specific expenses;

	2013	2012
	\$	\$
EXPENSES		
Cost of Sales	568,094	525,622
Interest and Charges	60,275	97,527
Depreciation and Amortisation	309,714	303,041
Employee Benefits - Superannuation	117,166	110,490
Auditors Remuneration		
Audit Services	10,000	10,050

4. CASH

Cash at Bank	40,807	36,358
Cash on Hand	37,150	31,510
Poker Machine Float	5,742	5,671
Interest Bearing Deposits	154,308	155,552
	<u>238,007</u>	<u>229,091</u>

5. TRADE AND OTHER RECEIVABLES

Sundry Debtors	19,092	28,959
EFTPOS	196	-
	<u>19,288</u>	<u>28,959</u>

6. INVENTORIES

Bar Stock on Hand	29,865	39,102
Kitchen Stock on Hand	15,907	12,709
	<u>45,772</u>	<u>51,811</u>



**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

	2013	2012
	\$	\$
7. OTHER CURRENT ASSETS		
Prepayments	136,398	96,957
	<u>136,398</u>	<u>96,957</u>
8. PROPERTY, PLANT & EQUIPMENT		
Freehold Land at Cost	15,000	15,000
Landscaping at Cost	52,996	52,996
Clubhouse Building at Cost	4,403,969	4,398,524
Less Accumulated Depreciation	<u>(1,298,520)</u>	<u>(1,203,007)</u>
	<u>3,173,445</u>	<u>3,263,513</u>
Clubhouse Contents at Cost	653,068	646,072
Less Accumulated Depreciation	<u>(577,024)</u>	<u>(533,834)</u>
	<u>76,044</u>	<u>112,238</u>
Poker Machines at Cost	443,794	437,138
Less Accumulated Depreciation	<u>(368,707)</u>	<u>(388,594)</u>
	<u>75,087</u>	<u>48,544</u>
Course Equipment at Cost	1,002,680	947,722
Motorised Carts at Cost	13,492	13,492
Less Accumulated Depreciation	<u>(619,380)</u>	<u>(592,580)</u>
	<u>396,792</u>	<u>368,634</u>
Pump House, Dams & Irrigation Systems at Cost	585,159	560,556
Less Accumulated Depreciation	<u>(390,527)</u>	<u>(377,622)</u>
	<u>194,632</u>	<u>182,934</u>
Course Improvements at Cost	675,713	647,840
Less Accumulated Depreciation	<u>(447,330)</u>	<u>(414,543)</u>
	<u>228,383</u>	<u>233,297</u>
Total property, plant & equipment	<u>4,144,383</u>	<u>4,209,160</u>



**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

	2013 \$	2012 \$
9. TRADE AND OTHER PAYABLES		
Creditors, Accruals & Deposits	293,916	266,552
	<u>293,916</u>	<u>266,552</u>
10. BORROWINGS		
Current		
Loan - National Australia Bank	-	187,500
Loan - Other Financial Institution	88,482	66,182
	<u>88,482</u>	<u>253,682</u>
Non Current		
Loan - Other Financial Institution	125,699	87,947
	<u>125,699</u>	<u>87,947</u>
Total Borrowings	<u>214,181</u>	<u>341,629</u>
11. PROVISIONS		
Annual Leave	112,986	108,491
Long Service Leave	106,181	106,514
	<u>219,167</u>	<u>215,005</u>
12. OTHER CURRENT LIABILITIES		
Subscriptions in Advance	472,123	473,412
Green Fee Deposits in Advance	7,164	6,611
Sundry Income In Advance	9,304	9,661
Members' House Vouchers	116,405	133,379
Loyalty Redeem & Bonus Point	27,740	22,207
	<u>632,736</u>	<u>645,270</u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

13. CAPITAL EXPENDITURE

1) Clubhouse	2013
	\$
Poker Machines & Upgrades	58,100
Stainless Steel Shelving	4,000
Computer Hardware & Software	3,658
Coffee Machine	2,818
TV	2,425
Electrical Cabling	1,445
Meat Slicer	1,650
Mini Boiler Unit	1,154
Underbench Fridge	915
Miscellaneous	461
	<hr/>
	76,626
	<hr/>
2) Course	
Concrete Pathways	20,419
Triplex Mower	27,949
Out-front Mower	25,200
2 X Utility Vehicle	23,650
Bunker Rake	19,900
Pump, Motor, Control Panel & Cover	31,472
Internet Link	5,139
Irrigation Panel and Cabinet	4,660
Sweep & Fill	7,125
Fencing	7,455
Miscellaneous	2,951
	<hr/>
	175,920
	<hr/>
TOTAL VALUE	<u>252,546</u>



14. MEMBERS GUARANTEE

The Club is a company limited by guarantee. In the event of the company being wound up, the Memorandum and Articles of Association provide that each member is required to contribute a maximum of \$5 towards meeting any outstanding obligations of the company. At 31st January, 2013 the number of members was 2469 (2012: 2481).

15. STATEMENT OF CASH FLOWS

Reconciliation of Net Cash Provided by Operating Activities with Operating Profit after Tax

	2013	2012
	\$	\$
Operating profit after tax	76,326	442,431
Depreciation & amortisation	309,714	303,041
(Gain)/Loss on sale of equipment	(13,664)	(21,085)
(Increase)/decrease in sundry debtors	9,671	(9,593)
(Increase)/decrease in inventories	6,039	(1,772)
(Increase)/decrease in prepayments	(39,441)	(15,292)
increase/(decrease) in other Current Liabilities	(12,534)	56,592
increase/(decrease) in provisions	4,162	18,952
increase/(decrease) in creditors	43,807	55,698
Net cash provided by operating activities	<u>384,080</u>	<u>828,972</u>



**NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS
for the year ended 31st JANUARY, 2013**

16. FINANCIAL RISK MANAGEMENT

The club's financial instruments consists primarily of deposits with banks, accounts receivable and payable, loans to and from subsidiaries, bills and leases.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements are as follows:

	Note	2013 \$	2012 \$
Financial Assets:			
Cash	4	238,007	229,091
Receivables	5	19,288	28,959
		<u>257,295</u>	<u>258,050</u>
Total Financial Assets			
Financial Liabilities:			
Bank Loans / Bill Facilities	10	0	187,500
Trade and Sundry Creditors	9	293,916	266,552
Lease Liabilities	10	214,181	154,129
		<u>508,097</u>	<u>608,181</u>
Total Financial Liabilities			

Financial Risk Management Policies

The directors' overall risk management strategy seeks to assist the Club in meeting its financial targets, whilst minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the Board of Directors on a regular basis.

The main purpose of non-derivative financial instruments is to raise finance for club operations. The club does not have any derivative instruments at 31 January 2013

The Board of Directors discuss on a regular basis an analysis of the financial risk exposure and evaluate treasury management strategies in the context of the most recent economic conditions and forecasts at its regular meetings. These include the credit risk policies and future cash flow requirements.



Specific Financial Risk Exposures and Management

The main risks the co-operative is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. The club does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the club.

There are no material amounts of collateral held as security at 31 January 2013.

The club does not have any material credit risk exposure to any one single debtor or group of debtors under financial instruments entered into by the club.

Credit risk is managed by the club and reviewed regularly by the Board Executive. It arises from exposures to customers as well as through deposits with financial institutions.

The club monitors the credit risk by actively assessing the rating quality and liquidity of counterparts:

- (i) Only banks and financial institutions with an 'A' rating are utilised
- (ii) Only accredited fund managers linked to 'A' rated financial institutions are used.
- (iii) The credit standing of counterparts is reviewed on a regular basis for liquidity and credit risk.

Liquidity Risk

The club manages liquidity by monitoring forecast cash flows and ensuring that adequate levels of investments are maintained.

Financial Instrument Composition and Maturity Analysis

The table below reflects the contractual settlement terms for financial instruments of a fixed period of maturity, as well as management's expectations of the settlement period for all other financial instruments. As such, the amounts may not reconcile to the balance sheet.

	Within Year		1 to 5 Years		Total	
	2013	2012	2013	2012	2013	2012
	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment:						
Bank Loans / Bill Facilities	0	187,500	0	0	0	187,500
Trade and Sundry Creditors	293,916	266,552	0	0	293,916	266,552
Lease Liabilities	88,482	66,182	125,699	87,947	214,181	154,129
	<u>382,398</u>	<u>520,234</u>	<u>125,699</u>	<u>87,947</u>	<u>508,097</u>	<u>608,181</u>



Carnarvon Golf Club Limited
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Financial assets - cash flows realisable:

Cash	238,007	229,091	0	0	238,007	229,091
Receivables	<u>19,288</u>	<u>28,959</u>	<u>0</u>	<u>0</u>	<u>19,288</u>	<u>28,959</u>
	<u>257,295</u>	<u>258,050</u>	<u>0</u>	<u>0</u>	<u>257,295</u>	<u>258,050</u>
Net financial assets (liabilities)	<u>(125,103)</u>	<u>(262,184)</u>	<u>(125,699)</u>	<u>(87,947)</u>	<u>(250,802)</u>	<u>(350,131)</u>

Market Risk

Interest rate risk

Interest rate risk is managed with a mixture of fixed and floating rate debt. At 31 January 2013 approximately 100% of debt is fixed.

Foreign Currency Risk

The club is not exposed to fluctuations in foreign currencies

Price risk

The club is not exposed to any material commodity price risk

Sensitivity analysis

The co-operative has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on current year results and equity which could result from a change in this risk.

As at 31 January 2013, the effect on profit and equity as a result of changes in the interest rate, with all other variables remaining constant, would be as follows:

	2013 \$	2012 \$
Change in profit		
Increase in interest rate by 2%	3,902	3,838
Decrease in interest rate by 2%	(3,902)	(3,838)
Change in equity		
Increase in interest rate by 2%	3,902	3,838
Decrease in interest rate by 2%	(3,902)	(3,838)

This sensitivity analysis has been performed on the assumptions that all other variables remain unchanged.

Net fair value of financial assets and liabilities

The net fair value of all financial assets and financial liabilities approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form.

The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the Balance Sheet and in the notes to and forming part of the financial statements.



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COMPILATION REPORT TO CARNARVON GOLF CLUB LIMITED

We have compiled the accompanying special purpose financial statements of Carnarvon Golf Club Limited which comprise the trading statements and the detailed profit and loss accounts for the year ended 31 January 2013 on the basis of information provided by the directors. The specific purpose for which the special purpose financial statements have been prepared is to provide detailed information relating to the performance of the entity that satisfies the information needs of directors and members.

The Responsibility of the Directors of Carnarvon Golf Club Limited

The directors of Carnarvon Golf Club Limited are solely responsible for the information contained in the special purpose financial statements and have determined that financial reporting framework used is appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our Responsibility

On the basis of information provided by the directors of Carnarvon Golf Club Limited we have compiled the accompanying special purpose financial statements in accordance with the financial reporting framework and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the directors of Carnarvon Golf Club Limited. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

MAWBY COWPER MEARES & CO

Chartered Accountants

Stuart D. Meares

Partner

Dated this 2nd day of April 2013



TRADING STATEMENTS
for the year ended 31st JANUARY, 2013

	2013 \$	2012 \$
BAR		
Sales	647,894	632,390
Less Cost of Sales		
Opening Stock	39,102	39,059
Purchases	220,287	225,333
Closing Stock	(29,865)	(39,102)
	<u>229,524</u>	<u>225,290</u>
GROSS PROFIT	<u>418,370</u>	<u>407,100</u>
% to Sales	64.57%	64.37%
CATERING		
Sales	860,764	838,593
Less Cost of Sales		
Opening Stock	12,709	10,980
Purchases	341,768	302,061
Closing Stock	(15,907)	(12,709)
	<u>338,570</u>	<u>300,332</u>
GROSS PROFIT	<u>522,194</u>	<u>538,261</u>
% to Sales	60.67%	64.19%
POKER MACHINES		
Net Revenue (after GST)	613,547	620,645
Less: Tax	-	-
GROSS PROFIT	<u>613,547</u>	<u>620,645</u>



DETAILED TRADING ACCOUNT
for the year ended 31st JANUARY, 2013

	2013	2012
	\$	\$
GROSS TRADING PROFITS		
Bar	418,370	407,100
Catering	522,194	538,261
Poker Machines	613,547	620,645
Keno Commission	19,530	18,595
TAB Commission	2,104	-
Raffles	54,633	54,682
	<u>1,630,378</u>	<u>1,639,283</u>
EXPENSES		
Wages	628,804	606,887
Superannuation	54,560	52,012
Payroll Tax	17,882	17,886
Workers compensation Insurance	21,284	23,652
Staff Expenses	2,282	2,077
Interest & Bank Charges	3,340	2,848
Promotions & Prizes	97,009	110,944
Printing & Stationery	732	313
Replacements & Repairs	61,838	67,874
Stock Audit	9,120	9,120
Miscellaneous Expenses	21,246	19,192
Data Monitoring Services Charges	14,524	17,976
Sky Chanel	10,146	-
Laundry & Gas	31,767	30,297
Depreciation	24,946	22,891
Rental Expenses	7,035	8,890
Poker Machines License Expenses	24,540	24,540
Loss/(Gain) on Disposal	(11,388)	(1,749)
	<u>1,019,667</u>	<u>1,015,650</u>
NET TRADING PROFIT	<u>610,711</u>	<u>623,633</u>

TRANSFERRED TO PROFIT & LOSS ACCOUNT



DETAILED GOLF COURSE EXPENSES ACCOUNT
for the year ended 31st JANUARY, 2013

	2013	2012
	\$	\$
Golf Course Expenses		
Wages	415,025	450,363
Superannuation	32,878	34,609
Payroll Tax	10,550	12,498
Workers compensation Insurance	12,627	18,619
Staff Expenses & Training	10,644	11,036
Fringe Benefits Tax	3,500	2,965
Supplies and Maintenance	158,945	161,623
Environmental Management	3,669	2,569
Occupational Health & Safety	4,794	2,591
Machinery Repairs	32,637	43,017
Petrol & Oil	29,272	31,230
Motorised Cart Expenses	12,370	11,538
Golf Printing & Stationery	9,095	7,705
Professional Retainer	18,000	12,000
Trophies	79,401	76,962
Ladies Trophies & Other Expenses	20,936	18,886
Green Fee Commission	26,410	25,813
Starting Commission	12,490	12,660
Miscellaneous	2,021	4,573
Golf Ball Damages	3,375	7,552
Interest & Bank Charges	18,822	22,352
Pennant Expenses	15,273	14,067
Affiliation & Golf Links Fees	32,425	33,486
Depreciation	144,156	135,541
Rental Expenses	35,888	35,888
Loss/(Gain) on Disposal	(3,182)	(22,500)
TOTAL COURSE EXPENSES	<u>1,142,021</u>	<u>1,167,643</u>

TRANSFERRED TO PROFIT & LOSS ACCOUNT



DETAILED ADMINISTRATION EXPENSES ACCOUNT
for the year ended 31st JANUARY, 2013

	2013	2012
	\$	\$
Administration Expenses		
Salaries	296,227	299,847
Superannuation	29,728	23,869
Payroll Tax	8,266	8,450
Workers compensation Insurance	10,638	12,347
Staff Training	3,892	595
Staff Expenses	969	745
Repairs & Maintenance	76,353	41,802
Security	13,608	12,955
Electricity	141,856	121,759
Cleaning & Supplies	74,360	73,538
Insurance	40,192	36,396
Printing & Stationery	12,540	11,613
Advertising & Promotions	72,812	67,341
Social & Entertainment	19,356	20,126
Audit Fees	10,000	10,050
Staff Uniform	2,256	2,312
Rates	15,559	14,550
Lease Rent - Council	54,154	33,757
Badge Draw	21,510	27,272
Miscellaneous Administration	9,288	3,881
Association Expenses	5,573	5,501
Motor Vehicle Expenses	1,913	2,079
Marketing	689	1,269
Bank Charges	19,080	22,556
Interest Paid	19,033	49,771
Postage	3,385	3,290
Telephone	14,712	15,025
Directors Expenses	4,100	6,092
Legal Expenses	5,715	-
Donations	1,258	852
General Manager Expenses	1,615	1,414
Members Meeting/Amenities Expenses	5,367	806
Computer Expenses	25,660	25,808
Fringe Benefits Tax	732	260
Depreciation	140,612	144,609
Rental Expenses	8,524	12,162
Loss/(Gain) on Disposal	906	3,164
TOTAL ADMINISTRATION EXPENSES	<u>1,172,438</u>	<u>1,117,863</u>

TRANSFERRED TO PROFIT & LOSS ACCOUNT



Carnarvon Golf Club Limited
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PROFIT AND LOSS ACCOUNT
for the year ended 31st JANUARY, 2013

	2013	2012
	\$	\$
INCOME		
Subscriptions	862,350	843,770
Competition Fees	326,373	319,993
\$2.73 Increase in Comp Fees - Men	73,912	70,764
Ladies Competition Fees & Other Income	52,447	45,901
\$1.91 Increase in Comp Fees - Ladies	15,172	13,272
Visitors Green Fees	264,099	258,128
Motorised Cart Hire	114,673	113,486
Investment Income	13,121	6,467
Promotion & Sponsorship	9,564	4,363
Miscellaneous Income	48,363	428,160
Net Trading Profits	610,711	623,633
TOTAL INCOME	<u>2,390,785</u>	<u>2,727,937</u>
TOTAL COURSE EXPENSES	1,142,021	1,167,643
TOTAL ADMINISTRATION EXPENSES	1,172,438	1,117,863
TOTAL EXPENSES	<u>2,314,459</u>	<u>2,285,506</u>
NET OPERATING SURPLUS/(LOSS)	<u>76,326</u>	<u>442,431</u>



Carnarvon Golf Club Limited
ABN: 57 000 854 544

MAJOR EVENT WINNERS 2012

CLUB CHAMPION	:	Brad Lincoln
'A' Reserve CHAMPION	:	Michael McGlinn
B Grade CHAMPION	:	Peter Song
C Grade CHAMPION	:	Roy Kim
Junior CHAMPION	:	Matthew Osborne
Veterans CHAMPION(Net)	:	Frank O'Young
(Scr)	:	Paul Merrigan
FOURSOME CHAMPIONS	:	Michael Lee and Adrian Lee
MIXED FOURSOME CHAMPIONS	:	Michael Lee and Kyung Sook KIM
MATCH PLAY CHAMPION	:	Brett Sweetnam
'A' Reserve CHAMPION	:	Brendan Donnellan
B Grade CHAMPION	:	Rohan Toohey
C Grade CHAMPION	:	Lewis Lee
CARNARVON CUP	:	Kevin Yuan (Bankstown)
PRESIDENT'S CUP	:	Frank O'Young
CAPTAIN'S TROPHY	:	Brian Biffin
ROSANNA TROPHY	:	Jason Rhee
FATHER and SON	:	John Donnellan and Brendan Donnellan
PARENT and CHILD	:	Sue Gildersleeve and Josh Gildersleeve
PEGG-LAKEMAN SHIELD	:	Ernie Biasi and Alan El Zarif
CARNARVON BOWL	:	Woo Young Yi and Hyun Yi
GOLD MEDAL	:	John Honeybrook



Carnarvon Golf Club Limited
ABN: 57 000 854 544

LADIES MAJOR EVENT WINNERS 2012

CLUB CHAMPION	:	Kyung Sook Kim
Division 2 CHAMPION	:	Jessica Bang
Division 3 CHAMPION	:	Helen Min
Senior CHAMPION	:	Fay Butcher
FOURSOME CHAMPIONS	:	Agnes You and Kyung Sook Kim
Division 2 CHAMPIONS	:	Una Gildersleeve and Sue Gildersleeve
CARNARVON CUP	:	Nerida Gregory
CARNARVON SALVER	:	Lisa Ji
PREMIERSHIP CUP	:	Jong Soon Hwang
GOLD MEDAL	:	Sue Lee
MOTHER'S DAY CUP	:	Moung Ja Choi